

GFAA Artists by Invitation

Alachua County Library at Millhopper

Alachua County Library at Tower Road

GFAA Exhibit Policy for Alachua County Library (ACLIB)

The library exhibits will be limited to a maximum 4 artist per display cycle.

1. Tower Road & Millhopper Branches:

1. The wall plan for both branches is precisely the same
2. The entire wall to the left of the entrance will be used for 2-D art
3. Each branch has one or more locked glass display cases suitable for 3-D art; however they are not always available. There are three glass shelves and one wooden-base shelf in each case. Each shelf is 33" wide x 10" deep and the height between shelves is +/- 15 inches.
4. Artists exhibiting 3-D art are bound by the same provisions as 2-D art; if their 3-D art is untitled a piece count inventory is all that is necessary

2. Duration of the Library Exhibits:

1. The duration of each exhibit will generally be 8 weeks; the time-frame may vary as the exhibit cycle may be intervened by Holidays, etc
2. The hang and takedown days will occur on Saturdays. Artwork for the incoming exhibit will be received no earlier than noon; artwork for the outgoing exhibit will be picked up no later than 11 am.
3. As professionals, you are making a commitment to display your work for the duration of the exhibit. So plan ahead.
4. All artwork that is sold will remain on display until the end of the exhibits, no exceptions.

3. Allocation of Exhibit Space

1. Space will be allocated by the library coordinator
2. Only your e-mail with COMPLETED forms (see para 4 Forms ; sections a,b,c,d,e) assures consideration ; it does NOT assure your participation as space may have already been assigned ...ONLY actual signature will be done at hanging.
3. Required forms must be submitted for each individual exhibit.
4. Your completed and e-mailed application does assure that you will be given first consideration for the next exhibit cycle - at that branch or the other branch if space is available.
5. Members that have previously shown at either venue will be considered; however Policy is to provide exhibit space to as many members as possible in the course of an exhibit year.
6. If accepted you will be notified via e-mail, no pieces larger than 16 x 20.
7. Number of pieces allowable will depend on space available

4. Forms:

The following FIVE forms MUST be completed and e-mailed BEFORE consideration to exhibit; ONLY ACTUAL REQUIRED SIGNATURES will be done on the day your artwork is hung.

The files are in word format
Please download the forms and fill them out
Then email to Willene Johnson

1. GFAA – Artist Call and Contact Information (word)
2. ACLIB – Exhibit & Display Policy (word)
3. ACLIB – Exhibit Information and Waiver of Liability (word)
4. ACLIB/GFAA – Exhibit Loan Agreement / List of Artwork offered for exhibition (word)
5. GFAA - Authorization to list your e-mail address on Title & By card (word)

5. Sales Policy:

ACLIB Policy prohibits exhibitors from pricing or OFFERING their artwork for sale; however, if you choose to authorize the coordinator to list your e-mail as shown on the Title & By card sample below prospective buyers will be able to contact you directly. If you do not authorize – ONLY Title & By will appear on the card.

TITLE

- * Watercolor by Jane Doe
- * janedoe@americaonhold.com
- * The artist welcomes comments and inquiries regarding their artwork and requests for their Bios.
- * When sending an e-mail to the artist you MUST mention LIBRARY EXHIBIT or the artist will delete your e-mail WITHOUT OPENING

6. Art Identification:

To assure accurate Title and By cards each piece of artwork submitted/accepted for exhibition must have a label on the back with the following information (only a combined insurance value is needed for untitled 3-D art):

1. Artist's Name
2. Medium
3. Title
4. Framed Size
5. Insurance Value

* Supplying the aforementioned information (Para 6) does NOT obviate the need to complete ACLIB/GFAA – Exhibit Loan Agreement / List of Artwork Offered for Exhibit.

7. BIOS:

Artist Bio will be permitted but must be supplied by the artist as a framed piece.

8. Hanging Information:

Tower Road and Millhopper have the same hanging system.

1. The library's hanging system **REQUIRES** that a screw eye be placed on each vertical rail **ONE INCH** from the top of the frame.
2. It is not necessary to remove existing screw eyes and wire
3. Please do this **BEFORE** coming to the hanging of your artwork; if you must have help in complying - application of screw eyes can be done by a volunteer at the time of the hanging
4. If your art is in a metal frame and you cannot adjust to a one inch requirement we will supply an adaptable device that fits most metal frames ; this device must be returned at takedown so we can accommodate subsequent exhibitors

Please review the Exhibition Guidelines (PDF) before applying to any GFAA events